

Honors Undergraduate Thesis (HUT) Program

Deadlines - Summer C 2025

All exceptions to these deadlines must be **pre-approved** by the Office of Honors Research.

Extensions are not granted due to situations resulting from poor planning.

HUT Scholars are given access to the HUT Resources webcourse, which contains information about requirements, deadlines, guides, recorded workshops, and tips for success.

Thesis I (4970H)

This section applies to scholars enrolled in Thesis I.

Requirement	Description	Due Date
Ethical Decision-Making in Research	Virtual orientation for 4970H students. Details will be shared by UCF email.	June 2, 2025
Are you graduating from UCF this semester? Submit the HUT Intent to Graduate Form	Find the form in the HUT Resources webcourse.	June 15, 2025, for Summer graduates
Will your project require another semester (Thesis II)? Submit the registration form for Thesis II.	If yes, the rest of the requirements in this section should be completed in 4971H Thesis II, not this semester. Instead, submit the registration form for 4971H by the due date.	Thursday, July 31, 2025 before 4:30 pm
Formatting & Digital Accessibility Review	Links & instructions for online submission will be sent via UCF email. Students who fail to submit a Word copy of their thesis for review will not be granted a review in time for the thesis submission.	June 23 - June 27, 2025
Submit final draft of thesis for entire committee to review & give feedback	At least two weeks before the thesis defense. Plan ahead with your thesis team a date which works for all parties.	At least 2 weeks before your defense. Plan ahead with your thesis team a date which works for all parties.
Thesis Defense	Schedule ASAP to ensure you meet the Thesis Approval Form deadline. Your entire thesis committee must be present. Do not wait until the last minute to schedule or host your defense.	Schedule ASAP. Do not schedule your defense on the date the Thesis Approval Form is due. The sooner, the better.
Thesis Approval Form	Submit to the HUT Resources webcourse assignment. After we process your form, you will receive instructions for the Final Digital Accessibility Check.	Monday, July 28, 2025 before 4:30 pm <i>Do not wait until the deadline to defend.</i>
Final Digital Accessibility Check	Submit the Thesis Approval Form by 7/28 at 4:30 PM to be sent instructions to conduct a final check of digital accessibility on your final thesis document before you are cleared to upload to STARS.	By noon Thurs., July 31, 2025
Final Thesis Submission to UCF Library	Instructions will be sent when you are cleared from the Final Digital Accessibility Check. Students who miss this deadline will not complete the HUT program or earn the HUT distinction.	Starts Mon., July 21 at 9:00 am Ends Friday, August 1, 2025, at 5:00 PM sharp.
Exit Survey	A link to the survey will be sent out to students a few weeks after the final thesis upload.	Mid-end August