

Honors Undergraduate Thesis (HUT) Program Deadlines Fall 2025

All exceptions to these deadlines must be **pre-approved** by the Office of Honors Research.

Extensions are not granted due to situations resulting from poor planning.

HUT Scholars are given access to the HUT Resources webcourse, which contains information about requirements, deadlines, guides, recorded workshops, and tips for success.

Thesis I (4970H)

This section applies to scholars enrolled in Thesis I in Fall 2025.

Requirement	Description	Due Date
Ethical Decision-Making in Research	Virtual orientation for 4970H students. Details will be shared by UCF email.	To be announced
Are you graduating from UCF this semester? Submit the HUT Intent to Graduate Form	Find the form in the HUT Resources webcourse. Submit completed form to the webcourse assignment for ITGs for your graduation semester and year.	Sunday, October 5, 2025, for all Fall UCF graduates
Will your project require another semester (Thesis II)? Submit the registration form for Thesis II.	If yes, the rest of the requirements below this row should be completed in 4971H Thesis II, not this semester. Instead, submit the registration form for 4971H to the HUT webcourse assignment for Registration Forms.	Monday, December 1, 2025
Formatting & Digital Accessibility Review	Links & instructions for online submission will be sent via UCF email. Students who fail to submit a Word copy of their thesis for review will not be granted a review in time for the thesis submission.	Group 1: Oct. 6 - Oct. 10 Group 2: Oct. 13 - Oct. 17
Submit final draft of thesis for entire committee to review & give feedback	At least two-three weeks before the thesis defense. Discuss with thesis chair and committee ASAP & plan ahead.	By week of November 10, 2025, or at least 2 weeks before your defense
Thesis Defense & Notice of Defense	Schedule ASAP to ensure you meet the Thesis Approval Form deadline. Your entire thesis committee must be present. Do not wait until the last minute to schedule or host your defense.	Schedule defense ASAP. Submit Notice of Defense to HUT webcourse assignment at least 1 week before defense.
Thesis Approval Form	Submit to the HUT Resources webcourse assignment. After we process your form, you will receive instructions for the Final Digital Accessibility Check.	Monday, December 1, 2025 at 4:30 pm
Final Digital Accessibility Check	Follow instructions to conduct a final check of digital accessibility on your final thesis document.	By noon on Wednesday, November 19, 2025
Final Thesis Submission to UCF Library	Instructions will be sent when you are cleared from the Final Digital Accessibility Check. Students who miss this deadline will not complete the HUT program or earn the HUT distinction.	Friday, December 5, 2025, by 5:00 PM
Exit Survey	A link to the survey will be sent to you via UCF email a few weeks after the final thesis upload.	Mid-end December

Visit the HUT webcourse or the HUT resources list on the Honors website for the up-to-date version of this calendar and the HUT handbook.

Questions? Email HonorsResearch@ucf.edu.