HONORS UNDERGRADUATE THESIS PROGRAM DEADLINES CALENDAR

All exceptions to these deadlines must be pre-approved by the Office of Honors Research. HUT Scholars are given access to the HUT Resources Webcourse, which contains information about requirements, deadlines, guides, recorded workshops, and tips for success.

		Summer C 2025	Fall 2025
Prospective HUT Students	**Eligibility Form** The first step in the process is to submit an eligibility form at www.tinyurl.com/HUT-application by the deadline.	• Friday, April 18th for **Summer C** • Friday, July 25th for **Fall 2025**	By Friday, Nov. 28th for **Spring 2026** admission
	New Students- Course Registration Form & Admission Agreement Submit materials by or before the stated deadline to ensure timely enrollment. Students who submit the registration forms/documents after the Wednesday of add/drop week will not be included in that semester's cohort. There are no exceptions.	• Mon., April 28th for **Summer C** • Mon., August 11th for **Fall**	Monday, December 15th for **Spring 2026** enrollment
ALL Students	**Registration Form for continuing students** Those advancing to Thesis I should submit Registration Form with the Proposal & Proposal Cover Page. Students advancing to Directed Readings II or Thesis II should submit their Registrations Form by this date. Students who submit the registration forms/documents after the Wednesday of add/drop week will not be included in that semester's cohort. There are no exceptions.	• Wed. April 16 for **Summer C** • Thursday, July 31st for **Fall**	Monday, December 1st for **Spring 2026** enrollment
	Workshop Requirement Attend and participate in at least one HUT-approved support workshop to aid and enhance their research pursuit during each enrolled HUT semester before the last day of classes. See Webcourse for more details about the workshop requirement.	Friday, August 1st	Monday, December 1st
Directed Readings I & II Researchers (4903H, 3165H & 4904H)	**Orientation for New HUT Students (Online via HUT Webcourse)** More information on this virtual requirement will be shared via UCF email.	Virtual, 5/20 - 5/27	Virtual, 8/26 – 9/2
	Committee Member Information Form Submission to OHR due by the 6th Friday of the term. See Webcourse for form.	Friday, June 20th	Friday, September 26th
	Proposal, Signed Cover Page, & Thesis I Registration Form Submit *both* proposal and signed proposal cover page to the Office of Honors Research *with Thesis I registration form*. Visit the HUT webcourse for examples of proposal cover pages.	Friday, August 1st at 4:30 PM	Mon. Dec. 1st at 4:30 PM
Thesis I & II Researchers (4970H & 4971H)	**Orientation for Thesis I (4970H) Students: "Ethical Decision-making in Research"** More information on this virtual requirement will be shared via UCF email.	*Virtual, Will be announced via UCF email and Webcourse.*	*Virtual, Will be announced via email and Webcourse.*
	Format & Digital Accessibility Review Links & instructions for online submission will be sent via UCF email. Students who fail to submit a copy of their thesis to the Thesis Editor for review will not be granted a review in time for the thesis submission.	June 23 – June 27	Group 1: 10/6 – 10/10 Group 2: 10/13 – 10/17
	Thesis Defense (Template in the HUT webcourse) Submit a final copy of their thesis to your committee for review *at least two weeks* prior to your scheduled defense date. Students must submit a copy of their Notice of Defense to Honors Research at least one week before their defense date.	Schedule ASAP to ensure you meet the TAF deadline: 7/28/25.	Schedule ASAP to ensure you meet the TAF deadline: 12/1/25.
	Thesis Approval Form You must submit the Thesis Approval Form to the Office of Honors Research via email at HonorsResearch@ucf.edu or via the HUT Webcourse after your thesis defense. You will then receive final uploading instructions to STARS.	Monday, July 28th at 4:30 PM	Mon. Dec. 1st at 4:30 PM
	Final Digital Accessibility Check Conduct a final check of digital accessibility on your final thesis document prior to uploading to UCF's Showcase of Text, Archives, Research, and Scholarship (STARS) digital repository.	Wednesday, July 30th at noon	Wednesday, Dec. 3rd at noon
	Final Thesis Submission to UCF Library Instructions will be sent when you are cleared from the Final Digital Accessibility Check. Students who miss this deadline will not complete the HUT program and will not earn the HUT distinction.	Fri. Aug. 1st 5:00 sharp.	Fri. Dec. 5th 5:00 sharp.
	HUT Exit Survey A link to the survey will be sent out to students toward the end of their graduating semester via UCF email.	Mid-end August	Mid-end December
Graduation Requirement	**Intent to Graduate Form for HUT due to the Office of Honors Research** This form is required to certify students for the Honors distinction on official UCF documents.	Summer Graduates: June 15th, 2025	Fall Graduates: October 5th, 2025