

# HONORS UNDERGRADUATE THESIS PROGRAM DEADLINES CALENDAR

All exceptions to these deadlines must be pre-approved by the Office of Honors Research. HUT Scholars are given access to the HUT Resources Webcourse, which contains information about requirements, deadlines, guides, recorded workshops, and tips for success.

		Summer C 2025	Fall 2025
<b>Prospective HUT Students</b>	<b>Eligibility Form</b> The first step in the process is to submit an eligibility form at <a href="http://www.tinyurl.com/HUT-application">www.tinyurl.com/HUT-application</a> by the deadline.	<ul style="list-style-type: none"> <li>Friday, April 18<sup>th</sup> for <b>Summer C</b></li> <li>Friday, July 25<sup>th</sup> for <b>Fall 2025</b></li> </ul>	By Friday, Nov. 28 <sup>th</sup> for <b>Spring 2026</b> admission
	<b>New Students- Course Registration Form &amp; Admission Agreement</b> Submit materials by or before the stated deadline to ensure timely enrollment. Students who submit the registration forms/documents after the Wednesday of add/drop week will not be included in that semester's cohort. There are no exceptions.	<ul style="list-style-type: none"> <li>Mon., April 28<sup>th</sup> for <b>Summer C</b></li> <li>Mon., August 11<sup>th</sup> for <b>Fall</b></li> </ul>	Monday, December 15 <sup>th</sup> for <b>Spring 2026</b> enrollment
<b>ALL Students</b>	<b>Registration Form for continuing students</b> Those advancing to Thesis I should submit Registration Form with the Proposal & Proposal Cover Page. Students advancing to Directed Readings II or Thesis II should submit their Registrations Form by this date. Students who submit the registration forms/documents after the Wednesday of add/drop week will not be included in that semester's cohort. There are no exceptions.	<ul style="list-style-type: none"> <li>Wed. April 16 for <b>Summer C</b></li> <li>Thursday, July 31<sup>st</sup> for <b>Fall</b></li> </ul>	Monday, December 1 <sup>st</sup> for <b>Spring 2026</b> enrollment
	<b>Workshop Requirement</b> Attend and participate in at least one HUT-approved support workshop to aid and enhance their research pursuit during each enrolled HUT semester before the last day of classes. See Webcourse for more details about the workshop requirement.	Friday, August 1 <sup>st</sup>	Monday, December 1 <sup>st</sup>
<b>Directed Readings I &amp; II Researchers (4903H, 3165H &amp; 4904H)</b>	<b>Orientation for New HUT Students (Online via HUT Webcourse)</b> More information on this virtual requirement will be shared via UCF email.	Virtual, 5/20 - 5/27	Virtual, 8/26 – 9/2
	<b>Committee Member Information Form</b> Submission to OHR due by the 6 <sup>th</sup> Friday of the term. See Webcourse for form.	Friday, June 20 <sup>th</sup>	Friday, September 26 <sup>th</sup>
	<b>Proposal, Signed Cover Page, &amp; Thesis I Registration Form</b> Submit <i>both</i> proposal and signed proposal cover page to the Office of Honors Research <i>with Thesis I registration form</i> . Visit the HUT webcourse for examples of proposal cover pages.	Friday, August 1 <sup>st</sup> at 4:30 PM	Mon. Dec. 1 <sup>st</sup> at 4:30 PM
<b>Thesis I &amp; II Researchers (4970H &amp; 4971H)</b>	<b>Orientation for Thesis I (4970H) Students: "Ethical Decision-making in Research"</b> More information on this virtual requirement will be shared via UCF email.	<i>Virtual, Will be announced via UCF email and Webcourse.</i>	<i>Virtual, Will be announced via email and Webcourse.</i>
	<b>Format Review</b> Links & instructions for online submission will be sent via UCF email. Students who fail to submit a copy of their thesis to the Thesis Editor for review will not be granted a review in time for the thesis submission.	June 24 <sup>th</sup> – June 28 <sup>th</sup>	Group 1: 10/6 – 10/10 Group 2: 10/13 – 10/17
	<b>Thesis Defense</b> We strongly recommend that students submit a final copy of their thesis to their committee for review at least two weeks prior to their scheduled defense date. Students must submit a copy of their Notice of Defense to the Office of Honors Research at least one week before their scheduled oral defense date. See the template in the HUT Webcourse.	Schedule with your committee ASAP to ensure you meet the Thesis Approval Form deadline: 7/28/25.	Schedule with your committee ASAP to ensure you meet the Thesis Approval Form deadline: 12/1/25.
	<b>Thesis Approval Form</b> You must submit the Thesis Approval Form to the Office of Honors Research via email at <a href="mailto:HonorsResearch@ucf.edu">HonorsResearch@ucf.edu</a> or via the HUT Webcourse after your thesis defense. You will then receive final uploading instructions to STARS.	Monday, July 28 <sup>th</sup> at 4:30 PM	Mon. Dec. 1 <sup>st</sup> at 4:30 PM
	<b>Final Thesis Submission to UCF Library</b> Students who miss this deadline will not complete the HUT program and will not earn the HUT distinction.	Mon. July 21 <sup>st</sup> 9:00 AM - Fri. Aug. 1 <sup>st</sup> 5:00 sharp.	Mon. Nov. 24 <sup>th</sup> 9 am - Fri. Dec. 5 <sup>th</sup> 5:00 sharp.
	<b>HUT Exit Survey</b> A link to the survey will be sent out to students toward the end of their graduating semester via UCF email.	Mid-end August	Mid-end December
<b>Graduation Requirement</b>	<b>Intent to Graduate Form for HUT due to the Office of Honors Research</b> This form is required to certify students for the Honors distinction on official UCF documents.	Summer Graduates: June 15 <sup>th</sup> , 2025	Fall Graduates: October 5 <sup>th</sup> , 2025

