



## Deadlines Calendar



All exceptions to these deadlines must be pre-approved by the Office of Honors Research.

HUT Scholars are given access to the HUT Resources Webcourse, which contains information about requirements, deadlines, guides, recorded workshops, and tips for success.

<b><i>Prospective HUT Students</i></b>	<b>Spring 2025</b>
<b><i>Eligibility Form Submission Deadline</i></b> The first step in the process is to submit an eligibility form at <a href="http://www.tinyurl.com/HUT-application">www.tinyurl.com/HUT-application</a> by the deadline.	Wednesday, December 4 <sup>th</sup> , 2024 for <b>Spring 2025</b> admission
<b><i>New Students- Course Registration Form &amp; Admission Agreement</i></b> Submit materials by or before the stated deadline to ensure timely enrollment. Students whose registration forms/documents are received after 5:00 PM the Wednesday of add/drop week will not be included in that semester's cohort. There are no exceptions.	Monday, December 16 <sup>th</sup> , 2024 for <b>Spring 2025</b> enrollment
<b><i>ALL Students</i></b>	<b>Spring 2025</b>
<b><i>Registration Form for continuing students</i></b> Those advancing to Thesis I should submit Registration Form with the Proposal & Proposal Cover Page. Students advancing to Directed Readings II or Thesis II should submit their Registrations Form by this date. Students whose registration forms/documents are received after 5:00 PM the Wednesday of add/drop week will not be included in that semester's cohort. There are no exceptions.	Monday, December 2 <sup>nd</sup> , 2024 for <b>Spring 2025</b> enrollment
<b><i>Workshop Requirement</i></b> Attend and participate in at least one HUT-approved support workshop to aid and enhance their research pursuit during each enrolled HUT semester before the last day of classes. See Webcourse for more details about the workshop requirement.	Monday, April 21 <sup>st</sup> , 2025
<b><i>Directed Readings I &amp; II Researchers (4903H, 3165H &amp; 4904H)</i></b>	<b>Spring 2025</b>
<b><i>Orientation for New HUT Students (Online via HUT Webcourse)</i></b> More information on this virtual requirement will be shared via UCF email.	Virtual, Wed., 1/15 – Wed., 1/22
<b><i>Committee Member Information Form</i></b> Submission to OHR due by the 6 <sup>th</sup> Friday of the term. See Webcourse for form.	Friday, February 14 <sup>th</sup>
<b><i>Proposal, Signed Cover Page, &amp; Thesis I Registration Form</i></b> Submit <i>both</i> proposal and signed proposal cover page to the Office of Honors Research <i>with Thesis I registration form</i> . Visit the HUT webcourse for examples of proposal cover pages.	Wednesday, April 16 <sup>th</sup> at 4:30 PM
<b><i>Thesis I &amp; II Researchers (4970H &amp; 4971H)</i></b>	<b>Spring 2025</b>
<b><i>Orientation for Thesis I (4970H) Students: "Ethical Decision-making in Research"</i></b> More information on this virtual requirement will be shared via UCF email.	<i>Virtual. Will be announced via UCF email and in the HUT Webcourse.</i>
<b><i>Format Review</i></b> Links & instructions for online submission will be sent via UCF email. Students who fail to submit a copy of their thesis to the Thesis Editor for review will not be granted a review in time for the thesis submission.	Group 1: March 3 – 7 Group 2: March 10 – 14 <i>RSVP for one group due by March 2.</i>
<b><i>Thesis Defense</i></b> We strongly recommend that students submit a final copy of their thesis to their committee for review at least two weeks prior to their scheduled defense date. Students must submit a copy of their Notice of Defense to the Office of Honors Research at least one week before their scheduled oral defense date. See the template in the HUT Webcourse.	Schedule with your committee as soon as possible to ensure you meet the Thesis Approval Form deadline.
<b><i>Thesis Approval Form</i></b> This form must be submitted to the Office of Honors Research via email at <a href="mailto:HonorsResearch@ucf.edu">HonorsResearch@ucf.edu</a> or via the HUT Webcourse after your thesis defense. You will then receive final upload instructions to STARS.	Wednesday, April 16 <sup>th</sup> at 4:30 PM
<b><i>Final Thesis Submission to UCF Library</i></b> Students who miss this deadline will not complete the HUT program and will not earn the HUT distinction.	Starts: Monday, April 14 <sup>th</sup> Ends: Friday, April 25 <sup>th</sup> before 5 PM
<b><i>HUT Exit Survey Due</i></b> A link to the survey will be sent out to students toward the end of their graduating semester via UCF email.	Around May 4 <sup>th</sup>
<b><i>Graduation Requirement</i></b>	<b>Spring 2025</b>
<b><i>Intent to Graduate Form for HUT due to the Office of Honors Research</i></b> This form is required to certify students for the Honors distinction on official UCF documents.	Spring 2025 Graduates: February 15 <sup>th</sup> , 2025