



Deadlines Calendar



Any exceptions to these deadlines must be pre-approved by the Office of Honors Research. Extensions are not given for situations resulting from poor planning.

HUT Scholars are given access to the HUT Resources Webcourse, which contains information about requirements, deadlines, guides, recorded workshops, and tips for success.

		Fall 2024
<i>Prospective HUT Students</i>	<u>ELIGIBILITY FORM SUBMISSION DEADLINE</u> The first step in the process is to submit an eligibility form at www.tinyurl.com/HUT-application by the deadline.	By Wednesday, Dec. 4 th for Spring 2025 admission
	<u>NEW STUDENTS- COURSE REGISTRATION FORM & ADMISSION AGREEMENT</u> Submit materials by or before the stated deadline to ensure timely enrollment. Students whose registration forms/documents are received after 5:00 PM the Wednesday of add/drop week will not be included in that semester's cohort. There are no exceptions.	Monday, December 16 th for Spring 2025 enrollment
<i>ALL Students</i>	<u>REGISTRATION FORM FOR CONTINUING STUDENTS</u> Those advancing to Thesis I should submit Registration Form with the Proposal & Proposal Cover Page. Students advancing to Directed Readings II or Thesis II should submit their Registrations Form by this date. Students whose registration forms/documents are received after 5:00 PM the Wednesday of add/drop week will not be included in that semester's cohort. There are no exceptions.	Thursday, December 2 nd for Spring 2025 enrollment
	<u>WORKSHOP REQUIREMENT</u> Attend and participate in at least one HUT-approved support workshop to aid and enhance their research pursuit during each enrolled HUT semester before the last day of classes. See Webcourse for more details about the workshop requirement.	Monday, December 2 nd
<i>Directed Readings I & II Researchers (4903H, 3165H, & 4904H)</i>	<u>ORIENTATION FOR NEW HUT STUDENTS (ONLINE VIA HUT WEBCOURSE)</u> More information on this virtual requirement will be shared via UCF email.	Virtual, 8/27 – 9/3
	<u>COMMITTEE MEMBER INFORMATION FORM</u> Submission to OHR due by the 6 th Friday of the term. See Webcourse for form.	Friday, September 27 th
	<u>PROPOSAL, SIGNED COVER PAGE, & THESIS I REGISTRATION FORM</u> Submit <i>both</i> proposal and signed proposal cover page to the Office of Honors Research <i>with Thesis I registration form</i> . Visit the HUT webcourse for examples of proposal cover pages.	Mon. Dec. 2 nd at 4:30 PM
<i>Thesis I & II Researchers (4970H & 4971H)</i>	<u>ORIENTATION FOR THESIS I (4970H) STUDENTS: "ETHICAL DECISION-MAKING IN RESEARCH"</u> More information on this virtual requirement will be shared via UCF email.	Monday 8/26 2:00 – 4:00 PM OR Tuesday 9/3 3:00 – 5:00 PM
	<u>FORMAT REVIEW</u> Links & instructions for online submission will be sent via UCF email. Students who fail to submit a copy of their thesis to the Thesis Editor for review will not be granted a review in time for the thesis submission.	Group 1: 10/7 – 10/11 Group 2: 10/14 – 10/18
	<u>THESIS DEFENSE</u> We strongly recommend that students submit a final copy of their thesis to their committee for review at least two weeks prior to their scheduled defense date. Students must submit a copy of their Notice of Defense to the Office of Honors Research <u>at least one week</u> before their scheduled oral defense date. See the template in the HUT Webcourse.	Schedule with your committee ASAP to ensure you meet the Thesis Approval Form deadline: 12/2/24.
	<u>THESIS APPROVAL FORM</u> You must submit the Thesis Approval Form to the Office of Honors Research via email at HonorsResearch@ucf.edu or via the HUT Webcourse after your thesis defense. You will then receive final uploading instructions to STARS.	Mon. Dec. 2 nd at 4:30 PM
	<u>FINAL THESIS SUBMISSION TO UCF LIBRARY</u> Students who miss this deadline will not complete the HUT program and will not earn the HUT distinction.	<i>Starts Mon. November 25 9:00 am Ends Fri. December 6 at 5:00 pm</i>
	<u>HUT EXIT SURVEY DUE</u> A link to the survey will be sent out to students toward the end of their graduating semester via UCF email.	Mid-end December
<i>Graduation Requirement</i>	<u>INTENT TO GRADUATE FORM FOR HUT DUE TO THE OFFICE OF HONORS RESEARCH</u> This form is required to certify students for the Honors distinction on official UCF documents.	Fall Graduates: October 5 th , 2024