

# HONORS UNDERGRADUATE THESIS (HUT) PROGRAM



## Deadlines Calendar



All exceptions to these deadlines must be pre-approved by the Office of Honors Research.

HUT Scholars are given access to the HUT Resources Webcourse, which contains information about requirements, deadlines, guides, recorded workshops, and tips for success.

<b>Prospective HUT Students</b>	
<u>Eligibility Form Submission Deadline</u> The first step in the process is to submit an eligibility form at <a href="http://www.tinyurl.com/HUT-application">www.tinyurl.com/HUT-application</a> by the posted deadline.	Friday, April 12 <sup>th</sup> , 2024 for <b>Summer C 2024</b> admission
<u>New Students- Course Registration Form &amp; Admission Agreement Priority Deadline</u> We encourage students to submit materials by or before the priority deadline to ensure timely enrollment.	Monday, May 6 <sup>th</sup> , 2024 or <b>Summer C 2024</b> enrollment

<b>ALL Students</b>	<b>Spring 2024</b>
<u>Registration Form for continuing students</u> Those advancing to Thesis I should submit Registration Form with the Proposal & Proposal Cover Page. Students advancing to Directed Readings II or Thesis II should submit their Registrations Form by this date.	Thursday, April 18 <sup>th</sup> , 2024 for <b>Summer C 2024</b> enrollment
<u>Workshop Requirement</u> Attend and participate in at least one HUT-approved support workshop to aid and enhance their research pursuit during each enrolled HUT semester before the last day of classes. See Webcourse for more details about the workshop requirement.	Thursday, April 18 <sup>th</sup> , 2024

<b>Directed Readings I &amp; II Researchers (4903H, 3165H &amp; 4904H)</b>	<b>Spring 2024</b>
<u>Orientation for New HUT Students (Online via HUT Webcourse)</u> More information on this virtual requirement will be shared via UCF email.	Virtual, Wed., 1/17 – Wed., 1/24
<u>Committee Member Information Form</u> Submission to OHR due by the 6 <sup>th</sup> Friday of the term. See Webcourse for form.	Friday, February 16 <sup>th</sup>
<u>Proposal, Signed Cover Page, &amp; Thesis I Registration Form</u> Submit <i>both</i> proposal and signed proposal cover page to the Office of Honors Research with <i>Thesis I registration form</i> . Visit the HUT webcourse for examples of proposal cover pages.	Thursday, April 18 <sup>th</sup> at 4:30 PM

<b>Thesis I &amp; II Researchers (4970H &amp; 4971H)</b>	<b>Spring 2024</b>
<u>Orientation for Thesis I (4970H) Students: "Ethical Decision-making in Research"</u> More information on this virtual requirement will be shared via UCF email.	Virtual, Will be announced via UCF email and in the HUT Webcourse.
<u>Format Review</u> Links & instructions for online submission will be sent via UCF email. Students who fail to submit a copy of their thesis to the Thesis Editor for review will not be granted a review in time for the thesis submission. <b>RSVP for all groups is due 2/25/24; details to come via email.</b>	Group 1: Feb. 26 - March 1 Group 2: March 4 - March 8 Group 3: March 11 - March 15
<u>Thesis Defense</u> Committee Review of Thesis Draft- We strongly recommend that students submit a final copy of their thesis to their committee for review at least two weeks prior to their scheduled defense date. Students must submit a copy of their Notice of Defense to the Office of Honors Research <u>at least one week</u> before their scheduled oral defense date. See the template in the HUT Webcourse.	Schedule with your committee as soon as possible to ensure you meet the Thesis Approval Form deadline.
<u>Thesis Approval Form</u> This form must be submitted to the Office of Honors Research via email at <a href="mailto:HonorsResearch@ucf.edu">HonorsResearch@ucf.edu</a> or via the HUT Webcourse after your thesis defense. You will then receive final upload instructions to STARS.	Thursday, April 18 <sup>th</sup> at 4:30 PM
<u>Final Thesis Submission to UCF Library</u> Students who miss this deadline will not complete the HUT program and will not earn the HUT distinction.	Starts: Monday, April 22 <sup>nd</sup> at 9:00 AM Ends: Friday, May 3 <sup>rd</sup> at 5:00 PM
<u>HUT Exit Survey Due</u> A link to the survey will be sent out to students toward the end of their graduating semester via UCF email.	Around May 5 <sup>th</sup>

<b>Graduation Requirement</b>	<b>Spring 2024</b>
<u>Intent to Graduate Form for HUT due to the Office of Honors Research</u> This form is required to certify students for the Honors distinction on official UCF documents.	Spring 2024 Graduates: February 15 <sup>th</sup> , 2024