



Deadlines Calendar



All exceptions to these deadlines must be pre-approved by the Office of Honors Research. HUT Scholars are given access to the HUT Resources Webcourse, which contains information about HUT requirements, deadlines, guides, recorded workshops, and tips for success.

SPRING 2023

Prospective HUT Students	
<u>Eligibility Form Submission Deadline:</u> The first step in the admission process is to submit an eligibility form at www.tinyurl.com/HUT-application by the posted deadline.	Friday, April 14 th , 2023 for Summer C 2023 admission
<u>New Students- Course Registration Form & Admission Agreement</u> We encourage students to submit materials by or before the stated deadline to ensure timely enrollment.	Friday, May 5 th , 2023 for Summer C 2023 enrollment
ALL Students	
<u>Registration Form for continuing students</u> Those advancing to Thesis I should submit Registration Form with the Proposal & Proposal Cover Page. Students advancing to Directed Readings II or Thesis II should submit their Registrations Form by this date.	Monday April 24 th for Summer C 2023 enrollment
<u>Workshop Requirement</u> Attend and participate in at least one HUT-approved support workshop to aid and enhance their research pursuit during each enrolled HUT semester before the last day of classes. See Webcourse for more details about the workshop requirement.	Monday, April 24 th
Directed Readings I & II Researchers (4903H, 3165H & 4904H)	
<u>Orientation for New HUT Students (Online via HUT Webcourse)</u> More information on this virtual requirement will be shared via Knights email.	Mon., January 16 th – Fri., January 20 th
<u>Committee Member Information Form</u> Submission to OHR due by the 6 th Friday of the term. See Webcourse for form.	Friday, February 24 th
<u>Proposal, Signed Cover Page, & Thesis I Registration Form</u> Submit <i>both</i> proposal and signed proposal cover page to the Office of Honors Research <i>with Thesis I registration form</i> . Visit the HUT webcourse for examples of proposal cover pages.	Monday, April 24 th @ 4:30 PM
Thesis I & II Researchers (4970H & 4971H)	
<u>Mandatory Thesis I Orientation: "Ethical Decision-making in Research"</u> More information on this virtual requirement will be shared via Knights email.	2/1 or 2/9
<u>Format Review</u> Links & instructions for online submission will be sent via Knights Email. Students who fail to submit a copy of their thesis to the Thesis Editor for review will not be granted a review in time for the thesis submission.	<ul style="list-style-type: none"> • Group 1: 3/20-3/24 • Group 2: 3/27-3/31 • Group 3: 4/3-4/7 RSVP for all groups is due by 3/19.
<u>Thesis Defense</u> Committee Review of Thesis Draft- We strongly recommend that students submit a final copy of their thesis to their committee for review at least two weeks prior to their scheduled defense date. Students must submit a copy of their Notice of Defense to the Office of Honors Research <u>at least one week</u> before their scheduled oral defense date. See the template in the HUT Webcourse.	Schedule with your committee as soon as possible to ensure you meet the Thesis Approval Form deadline.
<u>Thesis Approval Form</u> This form must be submitted to the Office of Honors Research via email at HonorsResearch@ucf.edu or via the HUT Webcourse after your thesis defense. You will then receive final upload instructions to STARS.	Monday, April 17 th @ 4:30 PM
<u>Final Thesis Submission to UCF Library</u> Students who miss this deadline will not complete the HUT program and will not earn the HUT distinction.	Starts: Mon., April 10 th @ 9:00 AM Ends: Fri. April 21 st at 5:00 PM
<u>HUT Exit Survey Due</u> A link to the survey will be sent out to students toward the end of their graduating semester.	May 5 th
Graduation Requirement	
<u>Intent to Graduate Form for HUT due to the Office of Honors Research</u> This form is required to certify students for the Honors distinction on official UCF documents.	Spring 2023 Graduates: February 15 th