



Honors Undergraduate Thesis (HUT) Program Deadlines

Note: Any and all exceptions to these deadlines must be **pre-approved** by the Office of Honors Research.

Office of Honors Research
 HonorsResearch@ucf.edu
 honors.ucf.edu/research

		Spring 2021
Prospective Students	<u>Eligibility Form Submission Deadline</u>	<i>December 4th</i>
Deadlines for All Students	<u>New Students- Course Registration Form & Admission Agreement Due</u> We encourage students to submit materials by or before the stated deadline. We still accept submissions on a rolling basis until the Wednesday of the semester's Add/Drop week.	December 18 th
	<u>Continuing Students- Course Registration Form</u> Students advancing to Thesis I should submit Registration Form with Proposal & Proposal Cover Page. Students advancing to Directed Readings II or Thesis II should follow this deadline, as well.	<i>December 4th</i>
Deadlines for Researchers in Directed Readings* *I & II	<u>Mandatory HUT Orientation Session for students in Directed Readings I</u> More information on this requirement will be shared via Knights email.	January 19 – 22
	<u>Committee Member Information Submission to OHR</u> See Webcourse for form.	<i>6th Friday of the term</i> February 26 th
	<u>Proposal and Signed Cover Page Submission</u> Submit <i>both</i> proposal and signed proposal cover page to the Office of Honors Research. Visit the HUT webcourse for examples of proposal cover pages.	Mon., April 26 th by 4:30 PM
Deadlines for Researchers in Thesis** **I & II	<u>Thesis I Orientation: "Ethical Decision-making in Research" Workshop</u> Attendance to <u>one</u> of these virtual Zoom sessions is required for <u>all</u> Thesis I students.	Option 1: Thurs., Feb. 11th from 2:00 - 3:30 PM (RSVP here by 2/10 @ 5:00 PM) -OR- Option 2: Wed., Feb. 17th from 10:00 - 11:30 AM (RSVP here by 2/16 at 5:00 PM)
	<u>Submit Thesis for Initial Format Review</u> Instructions for online submission will be sent via Knights Email. Students who fail to submit a copy of their thesis to the Thesis Editor for review will not be granted a review in time for the thesis submission.	Group 1: Mar. 15 - Mar. 19 Group 2: Mar. 22 - Mar. 26 Group 3: Mar. 29 - Apr. 2 <i>RSVP for ALL groups due Sun. 3/14 @ 11:59 PM. Links & instructions will be sent via Knights email.</i>
	<u>Thesis Defense</u> <ul style="list-style-type: none"> Committee Review of Thesis Draft- We strongly recommend that students submit a final copy of their thesis to their committee for review at least two weeks prior to their scheduled defense date. Notice of Defense (Required)- Students must submit a copy of their Notice of Defense to the Office of Honors Research at least one week before oral defense date. Template in HUT Webcourse. 	Schedule with your committee & reserve a room ASAP!
	<u>Thesis Approval Form Submission</u> This form must be submitted to the Office of Honors Research via email at HonorsResearch@ucf.edu or via the HUT Webcourse prior to final submission to the UCF Library.	Mon. April 19 th by 4:30 PM
	<u>Final Thesis Submission due to UCF Library</u> Students who miss this deadline will not complete the Honors Thesis program and will not graduate with the Honors distinction this semester.	Starts: Monday, April 12 @ 9:00 AM Ends: Friday, April 23 @ 5:00 PM
	<u>HUT Exit Survey Due</u> A link to the survey will be sent out to students toward the end of their graduating semester.	Wed., April 28 th
Approaching Graduation Semester	<u>Last Day to Submit Honors Thesis Intent to Graduate Form to OHR</u> This form is required to certify students for the Honors distinction on official UCF documents.	Spring & Summer 2021 Graduates: Sun., January 31 st