



Honors Undergraduate Thesis (HUT) Program Deadlines

Note: Any and all exceptions to these deadlines must be pre-approved by the Office of Honors Research.

Office of Honors Research
 HonorsResearch@ucf.edu
 honors.ucf.edu/research

		Fall 2020	Spring 2021	
Prospective Students	Eligibility Form Submission Deadline		December 4	
Deadlines for All Students	New Students- Course Registration Form & Admission Agreement Due We encourage students to submit materials by or before the stated deadline. We still accept submissions on a rolling basis until the Wednesday of the semester's Add/Drop week.		December 18 for Spring '21 enrollment	
	Continuing Students- Course Registration Form Students advancing to Thesis I should submit Registration Form with Proposal & Proposal Cover Page. Students advancing to Directed Readings II or Thesis II should follow this deadline, as well.		December 4 for Spring '21 enrollment	
Deadlines for Researchers in Directed Readings* *I & II	Mandatory HUT Orientation Session for students in Directed Readings I More information on this requirement will be shared via Knights email.	Aug. 31- Sep. 4	January 19 – 22	
	Committee Member Information Submission to OHR See Webcourse for form.	Friday, October 2	6 th Friday of the term	
	Proposal and Signed Cover Page Submission Submit <i>both</i> proposal and signed proposal cover page to OHR with your Thesis I registration form. Visit the HUT webcourse for examples of proposal cover pages.	Friday, December 4	April 26 by 4:30 PM	
Deadlines for Researchers in Thesis** **I & II	Thesis I & II Orientation: "Ethical Decision-making in Research" Workshop Attendance to <u>one</u> of these virtual Zoom sessions is required for <u>all</u> Thesis I & II students.	Wed., 9/16 from 2:30 - 4:30 PM RSVP here to reserve your spot!	TBA (Check Webcourse & Knights Email for Update)	
		Thurs., 9/17 from 5:00 - 7:00 PM RSVP here to reserve your spot!		
	Submit Thesis for Initial Format Review Instructions for online submission will be sent via Knights Email. Students who fail to submit a copy of their thesis to the Thesis Editor for review will not be granted a review in time for the thesis submission. RSVP for both groups is required by Thurs., October 8th at 11:59 PM.	Group 1: 10/12 - 10/16 RSVP here by 10/8	TBA (Check Webcourse & Knights Email for Update)	
		Group 2: 10/19 – 10/23 RSVP here by 10/8		
	Thesis Defense	Schedule with your committee & reserve a room ASAP!	Schedule with your committee & reserve a room ASAP!	
	<ul style="list-style-type: none"> Committee Review of Thesis Draft- We strongly recommend that students submit a final copy of their thesis to their committee for review at least two weeks prior to their scheduled defense date. Notice of Defense (Required)- Students must submit a copy of their Notice of Defense to the Office of Honors Research at least one week before oral defense date. Template in HUT Webcourse. 			
	Thesis Approval Form Submission	This form must be submitted to the Office of Honors Research via email at HonorsResearch@ucf.edu or via the HUT Webcourse prior to final submission to the UCF Library.	Monday, November 30 by 4:30 PM	April 16 by 4:30
	Final Thesis Submission due to UCF Library	Students who miss this deadline will not complete the Honors Thesis program and will not graduate with the Honors distinction this semester.	Starts: November 23 @ 9:00 AM Ends: December 4 @ 5:00 PM	TBA (Check Webcourse & Knights Email for Update)
HUT Exit Survey Due	A link to the survey will be sent out to students toward the end of their graduating semester.	Saturday, December 12	April 28	
Approaching Graduation Semester	Last Day to Submit Honors Thesis Intent to Graduate Form to OHR This form is required to certify students for the Honors distinction on official UCF documents.	Thursday, October 15	Sunday, January 31	