Local Foods and Livability Intern

Wages: Volunteer, with opportunity to gain course credit

Hours Per Week: 20

Expected Dates of Employment: May 20, 2019 – August 23, 2019, with possibility for extension

NATURE OF WORK

Contribute toward the successful implementation and management of an environmental education program consistently administered at an Orlando Community Neighborhood facility as well as maintaining the quarterly Orlando Community Garden Council meetings.

Assist the Parramore Farmers Market Coordinator and Sustainability Project Manager to develop educational materials (flyers, fact sheets, articles, reports, case studies, web pages, and presentations), technical resources and toolkits, and coordinate workshops and training sessions at the Parramore Farmers Market which occurs each Saturday.

Special skills to be gained include the following:
- Opportunity to work as part of a team of sustainability professionals in local government
- First-hand experience working with sustainability policy in action
- Increased knowledge regarding livability/local food policies and programs
- Develop working solutions based on empirical data and best practices
- Networking and public outreach/education

MINIMUM REQUIREMENTS:

Undergraduate degree (or in pursuit, with at least 60 semester hours completed), in Agriculture, Communications, Marketing, Environmental Science, Public Admin., Sustainability, Social Sciences, Engineering, or a related field. Excellent oral and written communication skills. Comfort with regular email correspondence and occasional phone support as needed. Proficiency of basic computer and web applications (e.g., Microsoft Office, Outlook, etc) required.

Ideal candidate is highly-motivated, team-oriented, and reliable, with excellent attention to detail and critical thinking abilities, and good time management skills. Experience with statistical methods and data analysis or building energy management a plus.

Valid Florida driver’s license is required and a background check will be conducted prior to hire. Please contact Daniel Friedline at daniel.friedline@cityoforlando.net or 407.246.2781 for more information.